
COMMITTEE BUSINESS – Correspondence Update

Background

1. Following most Committee meetings, the Chair writes a letter to the relevant Cabinet Member or officer, summing up the Committee's comments and recommendations regarding the issues considered.
2. Correspondence that has been sent since May 2023 and the current position is set out below:
 - i. **Response Received** – from Andrew Gregory following scrutiny of the Highways asset Management Plan and Passenger Transport Procurement, considered at Committee on 11 May 2023.
 - ii. **Response Received** - from Cllrs Wild and De'Ath following scrutiny of Planning Transport & Environments Directorate Delivery Plan, considered at Committee on 15 June 2023.
 - iii. **Response Received** - from Cllr Wild following scrutiny of the replacement of the Recycling Fleet, considered at Committee on 6 July 2023.
 - iv. **Response Received** - from Cllr Wild following scrutiny of actions being undertaken to support Nature & Biodiversity following the declaration of the Nature Emergency, considered at Committee on 16 November 2023.
 - v. **Response Received** - from Cllr Wild following an update regarding the rollout of the Recycling Strategy for Cardiff, considered at Committee on 16 November 2023.
 - vi. **Response Received** - from Transport for Wales following their withdrawal from presenting and update regarding the Cardiff Bus Interchange to committee at short notice 16 November 2023

- vii. **Response Received** - from Cllr De'Ath following scrutiny of the Local Air Quality Annual Monitoring Report, considered at Committee on 7 December 2023.
 - viii. **No Response Required** - Rachael Jones, RNIB, following a briefing about issues faced by the visually impaired community navigating the city, considered at Committee on 7 December 2023.
 - ix. **Response Received** - from Cllrs De'Ath & Wild following a briefing from the RNIB about issues faced by the visually impaired community navigating the city, considered at Committee on 7 December 2023.
 - x. **Response Received** - from Cllrs De'Ath & Wild following a briefing from the RNIB about issues faced by the visually impaired community navigating the city, considered at Committee on 7 December 2023.
 - xi. **Response Received** - from Transport for Wales following their confidential presentation regarding the Cardiff Bus Interchange, considered at Committee on 11 January 2024.
 - xii. **Response Received** - from Cllr De'Ath following consideration of the proposed Parking Plan for Cardiff, considered at Committee on 11 January 2024.
 - xiii. **No Response Received** - from Cllr Wild/Matt Wakelam following the update in relation to the implementation of the recycling strategy, considered at Committee on 11 January 2024.
 - xiv. **No Response Required** – from Cllr Weaver following scrutiny of the corporate plan and budget proposals, considered by the committee on 27 February 2024
 - xv. **Response Received** – from Cllr Wild following scrutiny of the One Planet Cardiff annual review, considered by committee on 14 March 2024.
 - xvi. **No Response Received** – from Cllr De'Ath following scrutiny of the proposed Bus Priority Plan and the next steps to deliver that Cardiff Metro, considered by committee on 14 March 2024.
3. There are **two responses outstanding** . Copies of the Chair's letters and any public responses received can be found on the Council's website page for the relevant Committee meeting, with a hyperlink provided at the top of the page,

entitled '*correspondence following the committee meeting*'. Any Confidential letters have been circulated to Committee Members.

Way Forward

During the meeting, Members may wish to discuss the correspondence update.

Legal Implications

The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

Financial Implications

The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

RECOMMENDATION

The Committee is recommended to reflect on the update on recommendations / correspondence.

LEANNE WESTON

Interim Deputy Monitoring Officer

2nd May 2024